



North
Northamptonshire
Council

North Northamptonshire Council

1 MARCH 2024 TO 30 JUNE 2024

Published by: Democratic Services

Leader of North Northamptonshire Council: Councillor Jason Smithers

INTRODUCTION

This is the North Northamptonshire Council's Forward Plan. It is published pursuant to The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. Its purpose is to provide the required 28 days notice of the Council's intention to take 'key decisions' and to hold meetings or parts of meetings in private. It gives advance notice of all the "key decisions" and "exempt decisions" which the Executive or another body or officer so authorised are likely to take over a four month period. The Plan is updated on a rolling monthly basis.

The Members of the Executive are:	
Councillor Jason Smithers	Leader of North Northamptonshire Council
Councillor Helen Howell	Deputy Leader of North Northamptonshire Council Sport, Leisure, Culture and Tourism
Councillor Gill Mercer	Adults, Health and Wellbeing
Councillor Scott Edwards	Children, Families, Education and Skills
Councillor Harriet Pentland	Climate and Green Environment
Councillor Lloyd Bunday	Finance and Transformation
Councillor David Brackenbury	Growth and Regeneration
Councillor Matt Binley	Highways, Travel and Assets
Councillor Mark Rowley	Housing, Communities and Levelling-Up
Councillor David Howes	Rural Communities and Localism

The concept of a "key decision" is intended to capture the most important or significant decisions. "Key decisions" will normally be made at meetings open to the press and public. The press and public will only be excluded from such meetings as and when the Council's Monitoring Officer considers that this is necessary in order to avoid the public disclosure of confidential or exempt information.

The authority has decided that a Key Decision is one which is likely:-

- (a) to result in the authority incurring expenditure of which is, or the making of savings which are, significant; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more electoral wards in the area of the authority."

The Council has decided that significant expenditure or savings are those amounting to above £500,000.

In determining the meaning of "*significant*" for these purposes North Northamptonshire Council will also have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000.

At times it may be necessary for the North Northamptonshire Council to give consideration to items where the public may be excluded from the meeting. Members of the public are excluded from meetings whenever it is likely that, in the view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. This includes exclusion from access to any pertinent documents. Details of the exemption categories can be found in the 'Access to Information Procedure Rules' section in the Council's [Constitution](#). This plan provides advance notice of any items which may be held in private.

Paragraph 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 provides for members of the public to make representations to the Council on why an exempt item should be considered in public, rather than in private. Persons wishing to make such representations and/or obtain further details in respect of any issues referred to in the Plan should contact the undermentioned officer.

The Monitoring Officer may also include in the Forward Plan references to such other decisions, which are to be taken by the Council or any of its Committees or Sub-Committee or officers as they consider appropriate. These will be those decisions that are considered to be significant or sufficiently important and/or sensitive so that it is reasonable for a member of the public to expect it to be recorded and published.

All general questions or queries about the contents of this Forward Plan or about the arrangements for taking key decisions should be raised with David Pope, Democratic Services.

Please email: democraticservices@northnorthants.gov.uk

March 2024

Subject of the Decision:	Purpose of Report	Decision Maker	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author and Executive Lead Member
Budget Forecast Update 2023-24 - Period 10	To report any adjustments to the in-year budget	Executive	Yes	No		14 th March 2024	Executive Member - Finance and Transformation Executive Director - Finance & Performance
Capital Programme Update 2023/24	To report any adjustments to the in-year programme	Executive	Yes	No		14 th March 2024	Executive Member - Finance and Transformation Executive Director - Finance & Performance
Annual Inflationary Uplifts Contracted Adult Social Care Providers	To approve the annual uplifts	Executive	Yes	No		14 th March 2024	Executive Member - Adults, Health and Wellbeing Executive

							Director - Adults, Health Partnerships and Housing (DASS)
Post 16 Policy for Home to school transport	Approval of policy document	Executive	Yes	No		14 th March 2024	Executive Member - Highways, Travel and Assets Executive Director - Place and Economy
Adult Social Care (ASC) Strategic Framework	To approve the framework	Executive	Yes	No	No formal but informal within NNC and with appropriate partners.	14 th March 2024	Executive Member - Adults, Health and Wellbeing Executive Director - Adults, Health Partnerships and Housing (DASS)
Children's Services Case Management System (CapitaOne) Contract Extension	To approve the contract extension	Executive	Yes	No		14 th March 2024	Executive Member - Children, Families, Education and Skills Executive Director - Children's Services

Kitchen Food Waste Service Rollout	To approve commencement of the project for Kitchen Food Waste Service Rollout	Executive	Yes	No		14 th March 2024	Executive Member - Highways, Travel and Assets Executive Director - Place and Economy
Sustainable Modes of Travel to School Strategy	To agree to adopt the Sustainable Modes of Travel to School Strategy	Executive	Yes	No		14 th March 2024	Executive Member - Children, Families, Education and Skills Executive Director - Children's Services
Household Support Fund Impact and Mitigation Report	Decision on future funding allocations	Executive	Yes	No		14 th March 2024	Executive Member - Adults, Health and Wellbeing Executive Director - Adults, Health Partnerships and Housing (DASS)
Appointment of Non-Executive Director to Northamptonshire Children's Trust	Approval of appointment of the nominated individual	Executive	Yes	No	Department for Education	14 th March 2024	Executive Member - Leader of the Council

							Director of Governance and HR
Update to North Northamptonshire Council Unacceptable Behaviour Policy	Revised NNC Unacceptable Customer Behaviour policy, to be adopted and to replace the version currently published	Executive	Yes	No	Internal policy consultation with staff, key stakeholders and trade unions undertaken and informed policy development	14 th March 2024	Executive Member - Finance and Transformation Director of Governance and HR
North Northamptonshire Council Complaints Remedy Policy	Approval sought for Complaints Remedy Policy	Executive	Yes	No	Internal policy consultation with staff, key stakeholders and trade unions undertaken and informed policy development	14 th March 2024	Executive Member - Finance and Transformation Assistant Chief Executive

April 2024

Subject of the Decision:	Purpose of Report	Decision Maker	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author and Executive Lead Member
Budget Forecast 2023-24 - Period 11	To report any adjustments to the in-year budget	Executive	Yes	No		18 th April 2024	Executive Member - Finance and Transformation Executive Director - Finance & Performance
Capital Programme Update 2023-24	To report any adjustments to the in-year programme	Executive	Yes	No		18 th April 2024	Executive Member - Finance and Transformation Executive Director - Finance & Performance
Council-Owned Company Governance Arrangements	To approve governance arrangements relating to Council-owned companies	Executive	Yes	No		18 th April 2024	Executive Member - Finance and Transformation Executive

							Director - Finance & Performance
Carbon Management Plan Annual Report	To consider and note the annual report	Executive	Yes	No		18 th April 2024	Executive Member - Climate and Green Environment Executive Director - Place and Economy
Kettering Leisure Village Business Case	To consider and approve the proposed Business Case regarding the future of KLV	Executive	Yes	No		18 th April 2024	Executive Member - Deputy Leader & Sports, Leisure, Culture and Tourism Director of Public Health
Northamptonshire Serious Violence Duty Strategy 2023 to 2025	Endorse the Northamptonshire SVD Strategy 2023 and 2025	Executive	Yes	No	Consultation has taken place with the five specified authorities and other stakeholders in preparing the SVD Strategy.	18 th April 2024	Executive Member - Housing, Communities and Levelling Up Director of Public Health
Knights Farm Overage Legal Agreement	To extend the Planning Longstop date of a new	Executive	Yes	Partially exempt; Para 3		18 th April 2024	Executive Member - Highways, Travel

	Deed of Variation by one year to April 2025						and Assets Executive Director - Place and Economy
Disposal of Land off Rothwell Road, South Desborough	To approve disposal of the land	Executive	Yes	Partially exempt; Para 3	Public notification carried out under s.123(2A) of the Local Government Act 1972	18 th April 2024	Executive Member - Highways, Travel and Assets Executive Director - Place and Economy

May 2024

Subject of the Decision:	Purpose of Report	Decision Maker	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author and Executive Lead Member
Capital Programme Update 2023-24	To report any adjustments to the in-year programme	Executive	Yes	No		16 th May 2024	Executive Member - Finance and Transformation Executive Director - Finance & Performance
Capital Outturn Report 2023/24 - Period 12	To report on the Capital Budget on a quarterly basis	Executive	Yes	No		16 th May 2024	Executive Member - Finance and Transformation Executive Director - Finance & Performance
Half Yearly Treasury Management Update	Updates the Council's treasury management and prudential indicators. Updates Council's	Executive	Yes	No		16 th May 2024	Executive Member - Finance and Transformation Executive

	treasury management activities and performance for the second half of the financial year in accordance with the CIPFA's Code of Practice on Treasury Management.						Director - Finance & Performance
Asset Acquisition Policy	To consider adopting an NNC policy.	Executive	Yes	No		16 th May 2024	Executive Member - Highways, Travel and Assets Executive Director - Place and Economy

June 2024

Subject of the Decision:	Purpose of Report	Decision Maker	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author and Executive Lead Member
Budget Forecast 2023-24 - Period 12	To report any adjustments to the in-year budget	Executive	Yes	No		13 th June 2024	Executive Member - Finance and Transformation Executive Director - Finance & Performance
Capital Programme Update 2023-24	To report any adjustments to the in-year programme	Executive	Yes	No		13 th June 2024	Executive Member - Finance and Transformation Executive Director - Finance & Performance
NNC Homelessness and Rough Sleeping Strategy 2023-2028	To seek the Executive's approval to adopt the proposed	Executive	Yes	No	Initial consultation event was held 21/9/22	13 th June 2024	Executive Member - Housing, Communities and

	<p>Homelessness and Rough Sleeping Strategy following statutory consultation and subsequent amendments</p>			<p>attended by approx. 120 stakeholders. Feedback from this event was utilised to develop the draft strategy. The draft document will undergo a 6-week formal statutory consultation and additional proactive consultation with service users is planned</p>		<p>Levelling Up Assistant Director Strategic Housing, Development and Property Services</p>
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